



**Hellenic Classical Charter Schools (HCCS)
Park Slope (PS), est. 2005
Staten Island (SI), est. 2019**

**Reopening Learning Plan
School Year 2020-2021**

UPDATED: APRIL 8, 2021



A NATIONAL BLUE RIBBON SCHOOL





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Message from the Superintendent

Dear HCCS Families,

Although we have been apart since early this past spring, you have constantly been in my thoughts. You and your loved ones have endured a number of hardships as a result of COVID-19, and we know the impacts of the pandemic will continue to be felt for quite some time. In the face of unprecedented circumstances, the HCCS team —our teachers, administrators, school board, and support staff—worked tirelessly to make the shift to remote learning while maintaining a strong sense of community. I am eternally grateful for the strength, patience, and resiliency of the HCCS family for making this possible.

As we begin our Academic Year 2020-2021, we should prepare for a school year like no other. Like this past spring, succeeding this coming school year will, again, require our ***HCCS strength***, patience, and resiliency. However, it will also require for *flexibility*. As we have seen, the circumstances of the pandemic change rapidly, and as a result, we are forced to rapidly adapt in consultation with guidance from the government and public health professionals.

With the guidance and support of the Center for Disease Control, New York State Education Department, New York's Department of Health, and our parent survey results, HCCS is looking forward to reopening its physical schools this coming fall. However, as you will read in the following document, my staff has prepared for this fall with special attention to the fact that we cannot control the course of the pandemic. From our scheduling to our classroom environment setups, HCCS will operate a little differently given the many uncertainties. As always, but especially now, the safety of the students and staff is our first and foremost priority. We promise to ensure the continued academic success of our students, and we will always strive to provide them a loving and caring environment. But no matter how thorough and thoughtful our plans are, please understand that we may need to quickly change course and be *flexible*.

Our families and children depend on HCCS to serve as an anchor. The pandemic hardships will not persist forever, but in the meantime, we will need to work together to persevere. We hope this document will provide answers to many of your questions. We promise you that we will continue to be your anchor and respond to any challenges that may arise.

Please stay well. We look forward to seeing you this September. #HCCSSTRONG

Sincerely,

Christina Tettonis

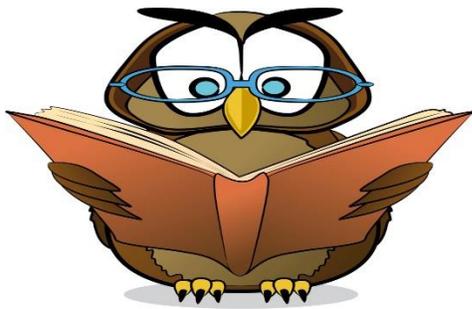
Christina Tettonis
Superintendent



HCCS 2020-2021 School Year Reopening Plan September 10, 2020 Tentative Opening Day

Core Team

- HCCS School Board
- Superintendent
- Chief of Operations
- Principals of Park Slope & Staten Island



Vision for the School Year

The Hellenic Classical Charter School will provide a diverse student body with a rigorous education in a dynamic environment. Using a standards-based curriculum, enriched with the Greek and Latin languages, and the classics woven throughout, students will engage in dialogue using the Socratic method to become critical thinkers. Students will become college and career ready and well-prepared to succeed and contribute to the global community as responsible citizens.

Our aim is to prepare our students to be independent learners and leaders in grades Pre-K to 8. Our goal is to provide a rigorous education to all learners using all learning platforms.

Extended Team

- Instructional leadership team members which include: special education, ENL, math, early childhood, middle school leaders
- IT specialist
- Guidance Counselors
- Director of Community & Family Engagement
- Director of Finance and Operations
- Faculty
- Administrative Assistants, Nurse, Security & Custodians
- PTA and our families
- Community based organization leaders (Landlords from both sites, CBOs: Sports & Arts, YMCA)

Key Considerations for Planning

- Depending on the size of the classroom and the grade level, we assume no more than 10/14 students per classroom with 1 teacher and 1 teaching assistant for grades Pre-K-2 and 1 teacher for grades 3-8. This is following the 6 ft. physical distancing CDC guidelines.
- Creating student cohorts to comply with safety guidelines.
- School hours of operation to support arrival and dismissal safety.
- Repurposing space: All available space will be used for extra space.
- All students will need a device and internet.
- Personal Protective Equipment (PPE)
- Students with Disabilities and English Language Learners' needs will be met.
- Frequent communication with our families to understand their needs and choices.



II. Instruction & Social Emotional Learning

School Culture & Key Elements

Despite our changing educational setting HCCS is committed to having our students gain a global perspective as they build core skills in all academic areas and develop the social-emotional skills necessary to sustain them throughout their lives. The school will continue to operate between Hybrid and Remote learning based on 3 key design elements:

1. **A rigorous classical education that is rich in challenging content** – HCCS provides rigorous instruction in a classical education model that uses standards-based curriculum, didactic instruction, coaching, and intensive academic support. HCCS blends the Paideia Model for instruction that mixes the rigors of a classical education with inclusive teaching and learning with the workshop model, which is based on Howard Gardner’s theory of multiple intelligences and Benjamin Bloom’s work regarding strategies to help students engage in the highest levels of thinking—i.e. analysis, synthesis and evaluation.
2. **Supplementing instruction with classical study of the Greek and Latin languages, as well as history, art and other cultural and classical studies** - The Greek instruction program, which includes acquisition of the Greek language and the study of Greek history and culture within a rigorous academic model that includes the standards-based curriculum, provides students with unique and outstanding educational experiences that support their growth and improve their competitiveness in the global economy. The alignment of the Greek program curriculum with the ELA curriculum ensures that the reading, writing and language arts instruction in English and in Greek are complimentary.
3. **Preparing students for long-term academic success** - HCCS focuses on the mission of college and career readiness for our students by helping them build habits of mind necessary for long-term academic success. We help our students and families understand the high school admissions process, as well as college preparation, and other practices that support them in preparing for, selecting and applying for entrance into high quality high schools.



Social Emotional Learning & Support

We acknowledge that some of our students may be feeling stressed and anxious about the impact of COVID-19 and the race-based tragedies that are occurring across the nation. With the expertise and guidance of our guidance counselors, we will provide group and/or individual counseling. In addition, we will continue to conduct our “huddle” sessions that were implemented at the beginning of the COVID-19 pandemic. We will continue our weekly competent kids caring classrooms lessons for grades K-4 and Scholar Centric for grades 6-8.

Vision & Guiding Principles

We have updated our vision to reflect an instructional delivery model that leverages **in person instruction and remote live instruction**.

As we welcome students back to HCCS this year, we know we’re welcoming them back into a school and environment that looks different from anything they’ve experienced in the past. Students that are at home learning remotely and students in school physically will both be learning at the same time using live stream *webcam* via zoom. Students will continue to have access to their Google Classrooms which will bridge the connection between in-person and remote learning.

As we prepare for a school year like no other, HCCS will ensure that no matter how a student is in attendance, they all receive the same rigorous instruction, support and Hellenic spirit. We will continue to design instruction that meets the needs of all our learners.

As we enter the school year with hybrid instruction, **five principles** have guided us in staying true to our mission and vision of student learning:

1. Our students should have **access to technology** to ensure continuity of learning.
2. Our classroom environment will continue to promote **student independence** and encourage critical thinking.
3. Our goal for a **seamless transition** between in-person and virtual live instruction. A student should be able to transition smoothly between the two learning platforms.
4. We will continue to offer instruction that influences and **educates the whole child**-building upon their learning of the four art disciplines and enrichment programs.
5. **Assessments** to guide and plan our instruction.

As we build our revised model of learning, we continue to use the lens of creating, fostering and promoting equitable classrooms, both in-person and virtually.



III. SCHOOL REOPENING PROGRAM & DESIGN

<p style="text-align: center;">Remote Fully remote instruction at home</p>	<p style="text-align: center;">Hybrid/ In-Person Learning Combination of learning in person at school and remote instruction at home</p>
<p>We recognize that remote learning will remain a feature of instruction at HCCS for the immediate future.</p> <p>Consideration for families who prefer not to send their children to school and in our efforts to implement distancing guidelines, we understand that remote learning will be part of our instructional design.</p> <ul style="list-style-type: none"> ● Students will have instruction 5 days per week. ● HCCS will continue to use Google Classroom as its learning platform. ● Lessons will be live streamed in each classroom through the use of webcams. ● Homework will be posted on Google Classroom daily or as assigned. ● Each teacher will provide details/ additional information on their classroom routine and structure during Orientations and Curriculum Night. ● In addition, our teachers are available throughout the school year for any questions you may have. ● HCCS will continue to monitor progress and provide feedback using existing systems and tools in place. ● HCCS will continue to distribute progress reports and report cards. ● HCCS will continue to strongly monitor and enforce student attendance and participation. ● HCCS families who choose all-remote instruction will be able to opt back in to hybrid/in-person learning on a quarterly basis throughout the school year, beginning in November. 	<p>Most students will not be able to receive in-person daily instruction five days per week. Still, we recognize that remote instruction does not provide equitable access and may not be feasible for all students.</p> <ul style="list-style-type: none"> ● Students will have instruction 5 days per week. ● HCCS will continue to use Google Classroom as its learning platform. ● Lessons will be live streamed in each classroom through the use of webcams. ● Homework will be posted on Google Classroom daily or as assigned. ● Each teacher will provide details/ additional information on their classroom routine and structure during Orientations and Curriculum Night. ● In addition, our teachers are available throughout the school year for any questions you may have. ● HCCS will continue to monitor progress and provide feedback using existing systems and tools in place. ● HCCS will continue to distribute progress reports and report cards. ● HCCS will continue to strongly monitor and enforce student attendance and participation.



HCCS-PS

In-person Instruction Frequency Grades Pre-K–8	Cohort A (Hybrid) (Monday, Wednesday & Friday)	Cohort B (Hybrid) (Tuesday & Thursday)	Cohort C (Remote) (Monday - Friday)
Pre-K	<ul style="list-style-type: none"> • 3 days per week in person • 2 days remote 	<ul style="list-style-type: none"> • 2 days per week in person • 3 days remote 	<ul style="list-style-type: none"> • 5 days remote
Grade K–2	<ul style="list-style-type: none"> • 3 days per week in person • 2 days remote 	<ul style="list-style-type: none"> • 2 days per week in person • 3 days remote 	<ul style="list-style-type: none"> • 5 days remote
Grade 3–5	<ul style="list-style-type: none"> • 3 days per week in person • 2 days remote 	<ul style="list-style-type: none"> • 2 days per week in person • 3 days remote 	<ul style="list-style-type: none"> • 5 days remote
Grade 6-8	<ul style="list-style-type: none"> • 3 days per week in person • 2 days remote 	<ul style="list-style-type: none"> • 2 days per week in person • 3 days remote 	<ul style="list-style-type: none"> • 5 days remote

*Students will have instruction 5 days per week for all cohorts.

HCCS-SI

In-person Instruction Frequency Grades Pre- –2	Cohort A (Hybrid) (Monday, Wednesday & Friday)	Cohort B (Hybrid) (Tuesday & Thursday)	Cohort C (Remote) (Monday through Friday)
Pre-K	<ul style="list-style-type: none"> • 3 days per week in person • 2 days remote 	<ul style="list-style-type: none"> • 2 days per week in person • 3 days remote 	<ul style="list-style-type: none"> • 5 days remote
Grade K–2	<ul style="list-style-type: none"> • 3 days per week in person • 2 days remote 	<ul style="list-style-type: none"> • 2 days per week in person • 3 days remote 	<ul style="list-style-type: none"> • 5 days remote



IV. Health and Safety Best Practices

Health and Safety Best Practices

At HCCS, our most important concern is to ensure the health and safety of everyone in our schools, children, staff and our families. As we plan for in person learning as well as remotely, or through a combination of the two, we will be following all the guidelines from the Center of Disease Control and New York's Department of Health. Our goals is to exceed the minimum health guidelines in order to keep our HCCS community safe.

Health Monitoring & Screening

We will engage in regular monitoring and screening of students and staff health to ensure that we can appropriately exclude those who might be infected to keep the cohorts of students and staff safe. Parents/guardians of HCCS students (and students themselves) should monitor the students' health every morning prior to coming to school and students should stay home if they are experiencing any COVID-19 symptoms.

- HCCS will keep student and staff medical information private.
- HCCS- PS: All students and staff will have their temperature checked using non-contact thermal camera upon entry into the building. Any student or staff member with a temperature above 100 degrees Fahrenheit will be restricted from accessing classrooms and sent home.
- HCCS- SI: For grades K–2, all students and staff will have their temperature checked using non-contact thermal camera upon entry into the building. Any student or staff member with a temperature above 100 degrees Fahrenheit will be restricted from accessing classrooms and sent home.
- HCCS-SI: Pre-K students and students who are walking in after the designated arrival times will enter through the parking lot entrance and will have their temperature scanned by a non-contact handheld thermometer to the forehead. The staff conducting the temperature scan with the non-contact handheld thermometer will be provided with personal protective equipment.
- Each school will have a health exclusion room for students who cannot be picked up immediately. Multiple students may be in the same health exclusion room so long as they can be separated by at least 6 feet.
- Students and staff who test positive for COVID-19 will be asked to stay home for a period of at least 10 days. Additionally, if the student or staff member lives with any household members who have also tested positive, the student or staff member will be required to have a negative test result before being permitted to return to the HCCS school building.



- If a student or staff member tests positive for COVID-19, HCCS staff will implement a communication protocol that will:
 - Communicate cases to the New York Department of Health and ensure that they can take appropriate contact tracing measures.
 - Inform relevant stakeholders, while taking measures to protect the privacy of students and staff members.
 - If a student tests positive for COVID-19, HCCS will direct the student's specific cohort of students to not attend school in-person for 10 days from the last date of contact with the COVID-19 positive student.
 - If a staff member tests positive for COVID-19, HCCS will direct any students that had close contact with the staff member to not attend school in-person for 10 days from the last date of contact with the COVID-19 positive staff member.
- If another person in the same residence of a student or staff member is diagnosed with COVID-19, that student or staff member should not attend school in-person until 10 days after the household member has been considered fully recovered from COVID-19 and has been able to discontinue isolation. This directive is based on the current New York and CDC guidelines.
- If someone is contacted via contact tracing and told that they have been in contact with someone who has tested positive, and are told to quarantine, they should do so.

COVID-19 Exposure and Return to School

- If a student/staff member is experiencing COVID-19-Like Symptoms
 - Symptoms could include:
 - Feeling feverish or a measured temperature greater than or equal to 100.0 degree Fahrenheit
 - New loss of taste or smell
 - Cough
 - Difficulty breathing
 - Shortness of breath
 - Headache
 - Chills
 - Sore throat
 - Congestion or runny nose
 - Muscle or body aches
 - Nausea or vomiting
 - Diarrhea
- Testing Positive for COVID-19
 - Any student/staff member who tests positive for COVID-19, lives with someone who tests positive for COVID-19, and/or has been exposed to someone with COVID-19 is required to immediately follow these steps:
 - Communicate with HCCS;
 - Quarantine themselves per the policies below.



- Follow the advice of their healthcare provider.
- Return to School
 - Student/staff member must self-isolate until the below criteria has been met:
 - 10 days of isolation from the onset of symptoms or date of test specimen collection; AND/OR
 - Student/staff member obtains a health care provider's note indicating that their illness is not COVID-19 related or that they are fully recovered and able to return to the school.
 - If student/staff member resides with any household member who has also tested positive for COVID-19, staff member must obtain negative test result prior to being able to return to in-person work at the HCCS school building.

COVID-19 Symptoms and Testing Negative for COVID-19

- Return to School
 - Student/staff member must self-isolate until the below criteria has been met:
 - 10 days of isolation from the onset of symptoms; AND
 - Either:
 - Student/staff member tests negative for COVID-19 again; OR
 - Student/staff member obtains a health care provider's note indicating that their illness is not COVID-19 related or that they are fully recovered and able to return to the school.
 - If student/staff member resides with any household member who has also tested positive for COVID-19, student/staff member must obtain another negative test result prior to being able to return to in-person work at the HCCS school building.

Close Contact Exposure to COVID-19 Positive Individual

Close contact: Being within six feet of an infected person for a cumulative total of at least 10 minutes over a 48-hour period, starting from two days before illness onset (or, for asymptomatic patients, two days prior to positive specimen collection) until the time the patient is isolated.

- Return to School
 - Student/staff member who had close contact exposure with a COVID-19 positive individual must self-quarantine for:
 - 10 days from the last date of contact with the COVID-19 positive individual.
 - If the COVID-19 positive individual resides in the same household as the student/staff member, the student/staff member must self-quarantine for the duration of the COVID-19 positive household member's illness PLUS 10 days from the date on which the COVID-19 positive household member is able to discontinue their self-isolation.



- For example:
 - Bob is a staff member.
 - Bob's spouse, Carol, tested positive for COVID-19 on January 1st.
 - Bob and Carol reside in the same household and are not able to isolate separately.
 - Bob must self-quarantine until Carol is able to discontinue her self-isolation.
 - Carol was able to discontinue her self-isolation on January 12th.
 - Bob must continue to self-quarantine for another 10 days, until January 22nd.
- If student/staff member experiences COVID-19 symptoms and/or tests positive for COVID-19, staff member will follow one of the above two protocols.

Close Contact Quarantine Due to COVID-19 Positive Student/Staff Member

- Staff member tests positive for COVID-19
 - Who needs to quarantine:
 - Staff member who tested positive for COVID-19; and
 - Any HCCS students/staff members who may have been in close contact with COVID-19 positive staff member;
 - Including any students who were taught by the COVID-19 positive staff member (if staff member is a HCCS teacher).
- Student tests positive for COVID-19
 - Who needs to quarantine:
 - Student who tests positive for COVID-19;
 - Any HCCS student/staff members who may have been in close contact with COVID-19 positive student.
 - Including the COVID-19 positive student's siblings.
 - Including all HCCS teachers who taught the COVID-19 positive student's cohort.
 - Including all students in the COVID-19 positive student's cohort.
 - Including all siblings of the students in the COVID-19 positive student's cohort.
- Student/staff member has symptoms of COVID-19 but receives negative COVID-19 test result
 - Who needs to quarantine:
 - The student/staff member who has symptoms of COVID-19; and
 - Any sibling(s) of the student who has symptoms of COVID-19.
- Student/staff member was in close contact with a COVID-19 positive individual
 - Who needs to quarantine:
 - The student/staff member; and
 - Any sibling(s) of the student who has had close contact with a COVID-19 positive individual.



HCCS COVID-19 School Closure Policy

Effective April 8, 2021, Hellenic Classical Charter Schools will follow the closure requirements outlined below when handling COVID-19 cases in the HCCS school buildings:

- **In the event of 1 to 3 confirmed COVID-19 cases, whether related or unrelated, in a HCCS school building within the same 14-day period:**
 - For each case, HCCS will conduct contact tracing to determine whether any HCCS student, staff or faculty may have been in close contact with the COVID-19 positive individual in the 48 hours prior to such individual testing positive or first exhibiting COVID-19 symptoms.
 - HCCS will instruct any individuals who may have had close contact with the COVID-19 positive individual including siblings to remain away from the school building and self-quarantine for 10 days from the last date of exposure.
 - In the event that the COVID-19 positive case is a HCCS student, HCCS will instruct all students in the COVID-19 positive student's cohort, and any HCCS faculty/staff teaching such cohort, to remain away from the school building and transition to remote learning for 10 days from the last date of exposure. In the event that the COVID-19 positive case is a HCCS faculty/staff member, HCCS will instruct all students that were taught by the COVID-19 positive faculty/staff member to remain away from the school building and transition to remote learning for 10 days from the last date of exposure. Any siblings of students who have been instructed to remain away from the school building will also be instructed to remain away from the school building and transition to remote learning for the same 10 day time period.
 - At any time, in HCCS's sole discretion, based on HCCS's contact tracing and the extent of potential close contact exposure in the HCCS community associated with any COVID-19 case, HCCS may elect to close the HCCS school building for in-person learning for a period of 10 school days. During any such school closure, HCCS students assigned to that school building will be required to participate in remote learning.

- **In the event of 4 confirmed and unrelated COVID-19 cases in a HCCS school building within the same 14-day period:**
 - HCCS will close the HCCS school building for in-person learning for a period of 10 school days. During any such school closure, HCCS students assigned to that school building will be required to participate in remote learning.



Small Class/Cohort Sizes

We will minimize risk of exposure by limiting the size of classes and cohorts, and to minimize an overlap between cohorts. Groups of students will stay together with the same teachers throughout and across school days. This will minimize spread and facilitate contact tracing if necessary.

- Adhering to CDC and DOH guidelines, our average size classroom for grades K-8 will accommodate up to 10 but not more than 12 students. Our larger classrooms will accommodate up to 12 but not more than 14 students.

HCCS- PS	HCCS – SI
Pre-K: 12-15 students	Pre-K: 12-15 students
Kindergarten: 10-12 students	Kindergarten: 10-14 students
First Grade: 10-12 students	First Grade: 10-13 students
Second Grade: 10-12 students	Second Grade: 10-12 students
Third Grade: 12-14 students	Third Grade: N/A
Fourth Grade: 10-12 students	Fourth Grade: N/A
Fifth Grade: 12-14 students	Fifth Grade: N/A
Sixth Grade: 10-12 students	Sixth Grade: N/A
Seventh Grade: 10-12 students	Seventh Grade: N/A
Eighth Grade: 10-12 students	Eighth Grade: N/A

- Students will stay in the same classroom for a majority of the day. Students will transition for necessary mandated services (Special Education Required Services).
- Where required, due to teacher departmentalization/content specialization, teachers will transition between classrooms to a limited set of cohorts.
- Large group in-person celebrations, gatherings, performances and assemblies will be suspended.
- Field trips and team sport games will be suspended.
- After-school programs (YMCA & NYE) are still pending.
- In general, Hellenic Classical Charter Schools will limit access to all visitors.
- Meetings with our families will be conducted via phone and video conference.

Physical/Social Distancing



Even with established groups/cohorts, staff and students must maintain physical distancing protocols.

- All staff and students must adhere to CDC physical distancing guidelines (currently 6 feet apart) at all times.
- Each classroom will maintain a desk configuration that enhances physical distancing, allowing students and staff to remain six feet apart, and facing front.
- Handshakes and any other routines that call for physical contact are prohibited. Staff may not touch students and students may not touch staff or their student peers.
- Tape markings will be placed on the floor in areas where students transition to assist in maintaining distance and traffic flow.

Use of Face Coverings

According to the CDC, “COVID-19 spreads mainly from person to person through respiratory droplets produced when an infected person coughs, sneezes, or talks. These droplets can land in the mouths or noses of people who are nearby or possibly be inhaled into the lungs.” All HCCS faculty and students will wear face coverings to limit the spread of the virus and slow unknowingly infected people from transmitting it to others.

- As needed, HCCS will distribute, at a minimum, 1 reusable mask to each staff member and student.
- Extra disposable face coverings will be kept on site for staff and students, as needed.
- Staff will wear face coverings at all times when entering and traveling through the building or outside their classroom.
- Gloves will be available for staff to wear when cleaning classrooms or touching shared items.
- Students in grades Pre-K-8 will be required to wear face coverings when entering and traveling through the building or outside their classroom (traveling to the bathroom, washing hands, filling up water bottles, etc.) In addition, most notably in times when physical distancing is difficult (transitions, dismissal, fire drills, etc.) Students will have face covering “breaks” as needed while maintaining physical distancing guidelines. These requirements are subject to change depending on the recommendations of the CDC and the DOH.
- Students should be frequently reminded not to touch their face covering and to wash hands frequently.
- HCCS will provide guidance around sanitation of face coverings and reuse as per [CDC and DOH guidelines](#).
- HCCS will work with students that may have special needs or medical reasons for needing accommodations. HCCS will work with the students’ parents/guardians and healthcare provider(s) so that an informed decision on how to best meet the child’s needs at school while protecting their health and safety and the health and safety of the other students and staff.



Facilities & Advanced Cleaning Protocols

We will make sure that we are ready to safely open our schools by ensuring we have adequate amounts of Personal Protective Equipment (PPE) supplies and are prepared to increase cleaning throughout our buildings.

- Both Hellenic Classical Charter Schools will be regularly and thoroughly cleaned with solvents that eliminate 99% of bacteria and are lethal to COVID-19, with an emphasis on high risk areas used by many individuals and for frequently touched surfaces, including desks and cafeteria tables, as well as all heavy transit areas and high-touch surfaces.
- Schools will be stocked with needed supplies for good hygiene, including soap, hand sanitizer with at least 60 percent alcohol (for staff and older children who can safely use hand sanitizer), paper towels, tissues, disinfectant wipes, face coverings (as feasible) and no-touch/open-faced trash cans.
- Both Hellenic Classical Charter Schools will adhere to hygiene, cleaning, and disinfection requirements by maintaining logs that include the date, time, and scope of cleaning and disinfection. As well as, identify cleaning and disinfection frequency for each facility type (bathroom, cafeteria, lobby, etc.) and assign responsibility.
- Schools will maintain supply stock to last 60-90 days.
- All hallways, lobbies and common areas will have an available hand sanitizer dispenser.
- All classrooms will have multiple hand sanitizers available for student and staff usage.
- Within classrooms, surfaces will be wiped down frequently.
- Sneeze guards will be hung/installed in relevant locations.
- Signage will be posted to ensure facilities offer frequent reminders of needed protocols, including reminders for students and staff to wear face coverings and keep the required distance.
- Train all students, faculty and staff on proper hand and respiratory hygiene procedures.

Restriction on Shared Materials & Spaces

We will limit use of shared materials and spaces where students and staff might be introduced to the virus still living on those surfaces.

- **Shared Materials**
 - Schools will ensure adequate supplies to staff to ensure no sharing of materials wherever possible.
 - Staff will have self-contained supplies, including whiteboard markers, smart board clickers, and other key materials.
 - Students will have 1:1 technology which they will bring to and from school.
 - Students will be required to bring their own individual supplies as per grade level supply lists. All materials should be labeled with their name and contained in a Ziploc bag or secure small container of choice.



- **Shared Spaces**
 - Students will have limited access to shared spaces adhering to physical distancing guidelines.
 - K-8 students will not be permitted to use water fountains for drinking. Instead, we will allow students to bring their own water bottles and have access to the water fountains to refill them.
 - Staff access to, and use of, shared spaces will be limited (exception – Main Office will have maximum capacities depending on space).

Revised Protocols & Procedures

In order to support staff and students in adhering to the above expectations, school leaders will adapt daily systems to ensure health of students.

- Upon entry, staff and students will receive a temperature check via installed thermal camera or will be scanned by a non-contact handheld thermometer to the forehead if entering the building through an entrance other than the front entrance.
- Arrival procedures will be modified to ensure physical distancing.
- Upon entering the building, students will be directed to sanitize or wash their hands.
- Meals will be served in classrooms or with strict physical distancing enforcement in the cafeteria.
- Dismissal procedures will be modified to ensure physical distancing.
- AIS supports, guidance, and related services will require adjustments to space in which services are offered and how they are provided.
- Student bathroom procedures will be monitored to ensure limited numbers of students to maintain physical distancing and hand washing.
- In-class procedures will minimize students touching the same items.
- There will be no in-person, grade-level or school-wide community meetings where the six feet distancing requirements cannot be met.
- Students and staff will engage in frequent hand-washing and sanitizing. These designated times will be identified within the daily schedule.
- Students will have face covering “breaks” as needed while maintaining physical distancing guidelines. Students are allowed to remove their face coverings during meals, instruction and for short breaks, so long as they maintain 6 feet distancing.
- Students will receive explicit instruction by their teacher during the first two weeks about maintaining their health and proper hygiene and following those first two weeks, students will receive regular reminders weekly.
- Staff will have to submit a daily wellness form or check-in.





V. Daily Operations

Daily Operations

HCCS will ensure a successful reopening and school year, through solid logistical planning.
#HCCSPROUD

See details and plans below for:

- A. School Start & End Times**
- B. School Calendar (tentative)**
- C. School Schedules**
- D. Student Attendance**
- E. Meal Service**
- F. Transportation**
- G. Safety Drills**

A. School Start/End Times

Our approach with school start and end times works to accomplish the following goals:

- HCCS will ensure that arrival and dismissal times allow us to maintain physical distancing.
- We will ensure that student arrival and dismissal schedules are staggered and will prevent classes from overlapping.
- Families will be able to plan for arrival drop off and dismissal pick-up accordingly.
- Although we aim to be quick and efficient with our planning, there will be times where our families may experience a longer wait-time at pick up. This is to ensure that our students, staff and families stay safe.
- HCCS aims to support its students by starting the day with a smooth transition and promoting positive HCCS energy!



HCCS-SI

In-Person Hours	Hybrid Hours	Remote Hours
<p>Please note that these are preliminary arrival and dismissal times and are subject to change.</p> <p style="text-align: center;"><u>Arrival</u></p> <p>*By family/household and last names</p> <p>Families/Households whose last names begin with <u>A-M</u></p> <p style="text-align: center;">Arrival: 7:45 AM</p> <p>Families/Households whose last names begin with <u>N-Z</u></p> <p style="text-align: center;">Arrival: 8:00 AM</p> <p>Pre-k students and their siblings will enter through the parking lot entrance. Students in grades K, 1 & 2 will enter through the front entrance on Richmond Avenue.</p> <p>-----</p> <p style="text-align: center;"><u>Dismissal:</u></p> <p style="text-align: center;">Pre-K 2:50</p> <p style="text-align: center;">Kindergarten- 3:15</p> <p style="text-align: center;">1st Grade - 3:25</p> <p style="text-align: center;">2nd Grade - 3:35</p>	<p>When students have in-person days, their hours will be as noted in the in-person hours to the left.</p> <p>When students have remote days, and in a fully remote context, their hours will be as noted on the right.</p>	<p>Remote hours below have been developed based on parent input from surveys, and staggered start times to accommodate households with multiple students. The day also begins late enough that a family member could feasibly complete in-person drop-off of a student and return home in-time for remote learning.</p> <p style="text-align: center;"><u>Pre-K</u></p> <p style="text-align: center;">Start Time: 8:30 AM</p> <p style="text-align: center;">End Time : 2:50 PM</p> <p style="text-align: center;"><u>K- 2nd Grade</u></p> <p style="text-align: center;">Start Time: 8:30 AM</p> <p style="text-align: center;">End Time: 3:15 PM -3:45 PM</p>



HCCS-PS

In-Person Hours	Hybrid Hours	Remote Hours
<p>Please note that these are preliminary arrival and dismissal times and are subject to change.</p> <p style="text-align: center;"><u>Arrival:</u></p> <p style="text-align: center;">*By family/household and last names</p> <p>Families/Households whose last names begin with <u>A-M</u></p> <p style="text-align: center;">Arrival: 7:45 AM</p> <p>Families/Households whose last names begin with <u>N-Z</u></p> <p style="text-align: center;">Arrival: 8:00 AM</p> <p style="text-align: center;">-----</p> <p style="text-align: center;"><u>Dismissal:</u></p> <p style="text-align: center;">Dismissal through Lobby</p> <p style="text-align: center;">Pre-K - 2:50 Kindergarten- 3:10</p> <p style="text-align: center;">Dismissal through Parking Lot exit through 5th Avenue</p> <p style="text-align: center;">1st Grade - 3:15 2nd Grade - 3:25 3rd Grade - 3:35 4th Grade- 3:45</p> <p style="text-align: center;">Dismissal through Parking Lot Blue door exit, down the ramp out to 19th Street.</p> <p style="text-align: center;">5th Grade - 3:35 6th Grade - 3:40 7th Grade- 3:45 8th Grade - 3:50</p>	<p>When students have in-person days, their hours will be as noted in the in-person hours to the left.</p> <p>When students have remote days, and in a fully remote context, their hours will be as noted on the right.</p>	<p>Remote hours below have been developed based on parent input from surveys, and staggered start times to accommodate households with multiple students. The day also begins late enough that a family member could feasibly complete in-person drop-off of a student and return home in-time for remote learning.</p> <p style="text-align: center;"><u>Pre-K:</u></p> <p style="text-align: center;">Start Time: 8:30 AM</p> <p style="text-align: center;">Pre-K End Time : 2:50 PM</p> <p style="text-align: center;"><u>K- 8th Grade:</u></p> <p style="text-align: center;">Start Time: 8:30 AM</p> <p style="text-align: center;">End Time: 3:15 PM- 3:45 PM</p>



B. School Calendar (tentative)

HCCS will work to have a comprehensive, yet tentative school calendar that reflects relevant dates, including holiday and recess breaks. Our calendar will be consistent as it has been in the previous years. Our events and assessment calendars will be released upon the reopening of school.

School Calendar 2020-2021 - Tentative

Monday, August 31	All Staff returns – 8:30 am
Monday, September 7	School Closed for Labor Day
Tuesday, September 8	Staten Island Kindergarten Orientation – 9:30 am Staten Island Pre-Kindergarten Orientation - 12 pm
Wednesday, September 9	Park Slope Kindergarten Orientation – 9:30 am Park Slope Pre-Kindergarten Orientation – 12 pm Park Slope 6 th Grade Orientation – 1:30 pm
Thursday, September 10	First Day of School – all students Pre-Kindergarten Dismissal – 10:30 am Kindergarten Dismissal – 11:30 am
Friday, September 11	Second Day of School – all students Pre-Kindergarten Dismissal – 11:30 am Kindergarten Dismissal – 12:00 pm
Monday, September 28	School Closed for Yom Kippur
Monday, October 12	School Closed for Columbus Day
Tuesday, November 3	Half-Day of School for students
Wednesday, November 11	School Closed for Veterans Day
Wednesday, November 25	Half-Day of School for students
Thursday, November 26-Friday, November 27	School Closed for Thanksgiving
Wednesday, December 23	Half-Day of School for students
Thursday, December 24 – Friday, January 1 <u>2021</u>	School Closed for Winter Recess
Monday, January 4	Students return to school
Monday, January 18	School Closed for Dr. M. Luther King, Jr. Day



Friday, February 12	School Closed for Chinese New Year
Monday, February 15 - Friday, February 19	School Closed for Midwinter Recess
Monday, March 29– Friday, April 2	School Closed for Spring Recess
Monday, May 13	School Closed for EID
Monday, May 31	School Closed for Memorial Day
Thursday, June 3	Half-Day of School for students
Friday, June 25	Last day of school for all students





C. School Schedules

HCCS prepared school schedules that consider hybrid/in-person and fully remote learning so that we are prepared to switch between the various models as circumstances are fluid.

All students will have a consistent weekly schedule of at least two or three days in school along with remote learning. The schedule allows for students to stay in their designated classroom and the teachers will transition from class to class.

Monday	Tuesday	Wednesday	Thursday	Friday
<ul style="list-style-type: none"> ● Cohort A - in person 	<ul style="list-style-type: none"> ● Cohort A - remote 	<ul style="list-style-type: none"> ● Cohort A - in person 	<ul style="list-style-type: none"> ● Cohort A - remote 	<ul style="list-style-type: none"> ● Cohort A - in person
<ul style="list-style-type: none"> ● Cohort B - remote 	<ul style="list-style-type: none"> ● Cohort B - in person 	<ul style="list-style-type: none"> ● Cohort B - remote 	<ul style="list-style-type: none"> ● Cohort B - in person 	<ul style="list-style-type: none"> ● Cohort B - remote
<ul style="list-style-type: none"> ● Cohort C - remote 	<ul style="list-style-type: none"> ● Cohort C - remote 	<ul style="list-style-type: none"> ● Cohort C - remote 	<ul style="list-style-type: none"> ● Cohort C - remote 	<ul style="list-style-type: none"> ● Cohort C - remote

In-Person Flow of the Day	Remote Flow of the Day (sample to vary by grade/class)
7:55 am – 8:30 am: Staggered arrival, breakfast, handwashing, setup	8:15 am - 8:30 am: Breakfast and setup
Period 1 8:30 am - 9:15 am	Period 1 8:30 am - 9:15 am
Period 2 9:18 am - 10:00 am	Period 2 9:18 am - 10:00 am
Period 3 10:03 am - 10:45 am	Period 3 10:03 am - 10:45 am
Period 4 10:48 am - 11:30 am	Period 4 10:48 am - 11:30 am
Period 5 11:33 am - 12:15 pm	Period 5 11:33 am - 12:15 pm
Period 6 12:18 pm - 1:00 pm	Period 6 12:18 pm - 1:00 pm
Period 7 1:03 pm - 1:45 pm	Period 7 1:03 pm - 1:45 pm
Period 8 1:48 pm - 2:30 pm	Period 8 1:48 pm - 2:30 pm
Period 9 2:33 pm - 3:15 pm	Period 9 2:33 pm - 3:15 pm
3:15 pm - 3:45 pm: Handwashing, cleanup, staggered dismissal	3:15 pm - 3:45 pm: End of remote learning



D. Student Attendance

Daily attendance will be taken in both hybrid and remote settings. Attendance data will be recorded daily. We will continue to follow the HCCS Attendance Policy. 95% attendance is one of the requirements for promotion to the next grade.

Parents are expected to submit a note explaining each absence. Notes from a doctor or a health care professional should be provided in case of extended or frequent absence due to illness. If your child is absent from school for reasons other than illness, documentation of the reason for the absence (for example, a court order) should be presented to the school.

Please be reminded that you must call HCCS at 718.499.0957 when your child is absent. Kindly leave your child's name, class and date of absence on the answering machine. You should also expect a phone call from our office.

Students arriving after 8:30 am are considered late for school. Bus delays are always taken into consideration.

As you know, children that have 100% attendance receive special recognition in June. Classes that have 100% attendance receive daily recognition.

Please do not plan vacations when school is in session. Your child will miss valuable instruction time.

E. Breakfast & Lunch

Breakfast is available starting at 7:45 am for both schools. Lunch periods are as follows:

HCCS-PS	HCCS- SI
10:48 am – Kindergarten & 1 st Grade	10:48 am – Kindergarten
11:00 am – Pre-K	11:00 am – Pre-K
11:33 am – 2 nd , 3 rd & 4 th Grades	11:33 am – 1 st & 2 nd Grades
12:18 pm – 5 th & 6 th Grades	
1:03 pm- 7 th & 8 th Grades	



F. Transportation

HCCS provides yellow bus service to students in Grades K-6. Our students' [eligibility](#) for yellow bus service, and whether they receive full or half fare MetroCard's depends on the distance they live from their school location. Any students taking the yellow bus service will be required to wear face coverings and maintain physical distancing guidelines while on the bus.

Due to the uncertain times, the Office of Pupil Transportation's (OPT) contracts with bus vendors is still pending. Therefore, yellow school bus transportation remains fluid. More detailed information is to be provided as we receive it. Students in grades K - 8 will be assigned MetroCard's per OPT eligibility.

G. Safety Drills

Fire and lockdown drills will continue to be scheduled for this school year. Students need to maintain 6 feet of distance from others while conducting the drill.

H C C S S T R O N G



VI. Family Engagement & Special Events

Support & Communication

HCCS has strong family and community partnerships. We pride ourselves in providing daily communication to our families, keeping them involved and considering their valuable feedback when making school decisions. No matter what challenges that may arise, the HCCS spirit will stay #HCCSSTRONG and will continue to persevere through difficult times.

We aim to continue to:

- Support students and families emotionally and academically
- Provide technology and resources to help students with their work
- Build confidence and independence when navigating virtual learning tools/platforms
- We will also increase the number of family workshops and training from HCCS this year to equip families with the knowledge and skills to help their students academically at home.



Although our school in-person gatherings, celebrations, performances and meetings have been suspended, we will continue to celebrate our children and conduct our meetings virtually. Below please find a list of events we are planning for the upcoming school year.



Virtual Special Events:



September

- * Book of the Month Kick-Off
 - * Peace Tree
 - * Constitution Day
- * Summer Reading Certificate Distribution
- * Parent Curriculum Night (Grades Pre-K- 4)
- * Parent Curriculum Night (Grades 5 – 8)
- * Student Individual Picture Day (grades Pre-K -7 only)
- * Student Government Elections (Middle School)

October

- * Student Government Induction Ceremony
- * Class Picture Day (grades Pre K – 7 only)
 - * Principal for a Day
 - * OXI Day (grades K-5 only)
- * Character Hat Day/ Pumpkin Patch Day/Magic Show

November

- * PTA Scholastic Book Fair
- *8th Grade Ring Day
- * Parent/Teacher Conferences
- * Middle School Spelling Bee



* 8th Grade Senior Picture Day

* City Food Drive

* Thanksgiving Event

December

* Pre-K Open House

* K – 8 Open House

* PTA Holiday Boutique

* Holiday Extravaganza Show

January

* Geography Bee

* Science Fair (Grades K -5)

* Science Fair (Grades 6-8)

* VIP Reader Week

February (Black History Month)

* Pre-K Open House

* Open House

* 100th Day of School & We Love Our School Day

* 2nd Grade Story Telling Contest

* Dr. Seuss Crazy Hair & Wacky Socks Day

March (Women's History Month)

* Dr. Seuss Pajama Day/Green Eggs & Ham (Grades K & 1st)

* Open House

* Parent/Teacher Conferences



* Pi Day

- * Greek Independence Day Show (Grades K -2 & dance troupe)

April

- * Family Math Day (Grades K -2)
- * Poem in your Pocket Day
- * Earth Day Celebration

May

- * Parent Chess Day (1st grade)
- * National Honor Society Ceremony
- * 7th Grade Ring Day Celebration
 - * PTA Plant Sale
- * Multi-Cultural Day (Grades K -5)
- * College & Career Day (Grades Pre-K-8)
- * Ancient Greek Theatre Performance

June

- * HCCS Field Day (Grades Pre-K – 4)
 - * HCCS Field Day (Grades 5-8)
 - * Senior Dinner (Grade 8)
 - * Senior Breakfast(Grade 8)
 - * Pre-K Stepping Up
 - * Kindergarten Graduation
 - * 8th Grade Graduation
- * Talent Show (Grades K - 5)



VII. Staffing & Support

HCCS recognizes our Staffing & Support plans need to be flexible and incorporate the needs not only of our students and their families, our teachers and staff members. We understand that staff members might have specific needs and we are committed to working with each staff member to meet them. Given the nature of COVID-19, we anticipate specific considerations will need to be made for the groups outlined below and encourage school leaders and staff members alike to be proactive in planning and problem-solving for any concerns.

Below you will find more information and actions available for:

- Accommodation Requests/Medical Exemptions
- Parents & Caregivers Considerations
- Sick Days & Sick Leave

Accommodation Requests/Medical Exemptions

All staff members are expected to return to work virtually or in-person according to the HCCS Personnel Handbook. We understand a staff member may ask for an accommodation based on their own or their families' needs. HCCS will respond to those accommodations requests on a case by case basis and in a reasonable and equitable manner. Medical documentation will be required.

Accommodation requests must be received in writing or in conversation with the Superintendent. To protect personal information, all accommodation requests will be submitted to The Chief of Operations who will coordinate on behalf of staff members with Principals and Directors of Operations to approve/deny accommodation requests. Approval or denial of the request will be made to staff members by the Superintendent. The staff member will be notified as to the staff member's overall status without disclosing the reason for the accommodation request. If the accommodation request is denied, the staff member's options will be discussed. If the accommodation request is approved and the staff member's job is not conducive to remote work, other duties may be assigned.

It is unlikely that we will be able to approve all accommodation requests. In those instances, staff members are encouraged to open dialogue with their school leaders to identify if any additional adjustments may be available. Additional information may be found in the Equal Employment Opportunity section of the Hellenic Classical Charter Staff Handbook.

- To review in an equitable manner, accommodation requests will be evaluated on the following timeline:
 - August 8 - Ongoing



- Accommodation requests will be reevaluated every 30 days or in alignment with CDC/Department of Education guidelines, whichever is less. Preapproval is subject to the stated prioritization of accommodation requests and needs of the Staffing & Support plan.
- Accommodation requests may be denied if deemed unreasonable, that is, if approving the accommodation request would otherwise place an undue hardship on our school's ability to operate or fulfill its Staffing & Support plan. Additional information may be found in the Equal Employment Opportunity section of the Staff Handbook.
- School leaders may be able to fulfill accommodation requests without undue hardship by making scheduling adjustments in coordination with the Chief of Operations. In doing so, school leaders will ensure that workloads remain evenly distributed among all team members such that fulfilling the accommodation request will not place an undue hardship or outsized workload on other employees.

Parents & Caregivers Considerations

We understand that parents/caregivers will have a particularly unique experience navigating the return to school and managing parent/caregiver responsibilities. Knowing that increased flexibility will be needed, we understand that a consistent "rule" for all school sites may not be ideal. We encourage any parent/caregiver to proactively work with their school leaders to identify and manage their needs. We will explore flexible solutions that honor our commitments to students.

We also understand that childcare may be available to varying degrees as a result of COVID-19, and that availability may change over time as context changes. In the event parents/caregivers are unable to work given a lack of access to childcare, additional Sick Day and Family Leave options have been made available:

- Two weeks (up to 80 hours) of paid sick leave at two-thirds the employee's regular rate of pay because the employee is unable to work because of a bona fide need to care for an individual subject to quarantine (pursuant to Federal, State, or local government order or advice of a healthcare provider), or to care for a child (under 18 years of age) whose school or child care provider is closed or unavailable for reasons related to COVID-19, and/or the employee is experiencing a substantially similar condition as specified by the Secretary of Health and Human Services, in consultation with the Secretaries of the Treasury and Labor; and
- Up to an additional 10 weeks of paid expanded family and medical leave at two-thirds the employee's regular rate of pay where an employee, who has been employed for at least 30 calendar days, is unable to work due to a bona fide need for leave to care for a child whose school or child care provider is closed or unavailable for reasons related to COVID-19.
- More information may be found at the [Department of Labor Families First Coronavirus Response Act \(FFCRA\)](#) information page.

Sick Days should continue to be submitted in accordance with guidelines in the following section.



Sick Days & Sick Leave

- Should staff ask or be required to log sick time for a doctor's visit, they can do so using the normal protocol.
- Should staff ask or be required to quarantine by a health professional for an extended period of time, please inform your Superintendent, Principal and COO.
 - For any employee impacted by quarantine, please log your sick days as "COVID-19 Sick Leave". "COVID-19 Sick Leave" operates as a different category of sick leave than typical sick leave.
- NY state has issued guidance providing up to 14 calendar days of paid, job-protected sick leave for any employee asked to quarantine or recover as a result of coronavirus/COVID-19. More information is available [here](#).
- The Families First Coronavirus Response Act (FFCRA) has issued expanded protections and benefits for employees adversely impacted by COVID-19 from April 1, 2020-December 31, 2020. See [here](#) for public notice. Extended Medical/Family Leave does not impact one's overall sick or personal days.
- More information may be found in the Covid-19 updates of the [Employee Resource Dashboard](#).

COVID-19 Symptoms and Testing Positive for COVID-19

- If a Staff Member is Experiencing COVID-19-Like Symptoms
 - If a staff member is experiencing COVID-19-like symptoms, as defined by the CDC, or living in the same household as someone experiencing COVID-19-like symptoms, that staff member must not report to work or be around any Hellenic Classical Charter School staff members or students. The staff member should follow the normal call-in procedures and request a Sick Day.
 - Staff members should immediately contact their healthcare provider and arrange for COVID-19 testing.
 - Symptoms could include:
 - Feeling feverish or a measured temperature greater than or equal to 100.0 degree Fahrenheit
 - New loss of taste or smell
 - Cough
 - Difficulty breathing
 - Shortness of breath
 - Headache
 - Chills
 - Sore throat
 - Congestion or runny nose
 - Muscle or body aches
 - Nausea or vomiting
 - Diarrhea



- Individuals or a designated family member should communicate with their principal and follow the advice of their healthcare provider. The staff member may work remotely during this time, if able.
- **Testing Positive for COVID-19**
 - Any staff member who tests positive for COVID-19, lives with someone who tests positive for COVID-19, and/or has been exposed to someone with COVID-19 is required to immediately follow these steps:
 - Communicate with their principal about their situation
 - Quarantine themselves per the policies below
 - Individuals or a designated family member should communicate with their principal and follow the advice of their healthcare provider. As with all health information, this information is treated as confidential. The staff member may work remotely during this time, if able.
- **Return to Work**
 - Staff member must self-isolate until the below criteria has been met:
 - 10 days of isolation from the onset of symptoms or date of test specimen collection; AND/OR
 - Staff member obtains a health care provider's note indicating that their illness is not COVID-19 related or that they are fully recovered and able to return to the school.
 - If staff member resides with any household member who has also tested positive for COVID-19, staff member must obtain negative test result prior to being able to return to in-person work at the HCCS school building.

COVID-19 Symptoms and Testing Negative for COVID-19

- **Return to Work**
 - Staff member must self-isolate until the below criteria has been met:
 - 10 days of isolation from the onset of symptoms; AND
 - Either:
 - Staff member tests negative for COVID-19 again; OR
 - Staff member obtains a health care provider's note indicating that their illness is not COVID-19 related or that they are fully recovered and able to return to the school.
 - If staff member resides with any household member who has also tested positive for COVID-19, staff member must obtain another negative test result prior to being able to return to in-person work at the HCCS school building.



Close Contact Exposure to COVID-19 Positive Individual

Close contact: Being within six feet of an infected person for a cumulative total of at least 10 minutes over a 48-hour period, starting from two days before illness onset (or, for asymptomatic patients, two days prior to positive specimen collection) until the time the patient is isolated.

- Return to Work
 - Staff member who had close contact exposure with a COVID-19 positive individual must self-quarantine for:
 - 10 days from the last date of contact with the COVID-19 positive individual.
 - If staff member experiences COVID-19 symptoms and/or tests positive for COVID-19, staff member will follow one of the above two protocols.
 - If the COVID-19 positive individual resides in the same household as the staff member, the staff member must self-quarantine for the duration of the COVID-19 positive household member's illness PLUS 10 days from the date on which the COVID-19 positive household member is able to discontinue their self-isolation.
 - For example:
 - Bob is a staff member.
 - Bob's spouse, Carol, tested positive for COVID-19 on January 1st.
 - Bob and Carol reside in the same household and are not able to isolate separately.
 - Bob must self-quarantine until Carol is able to discontinue her self-isolation.
 - Carol was able to discontinue her self-isolation on January 12th.
 - Bob must continue to self-quarantine for another 10 days, until January 22nd.

VIII- HCCS – Reopening Family Survey Frequently Asked Questions

General Questions

1. Q. Can families change their learning option? If so, is there a deadline?

A. Families may have the opportunity to change their learning option on a quarterly basis. See reopening plan for details, page 7.
2. Q. If the pandemic stabilizes, when can students return to school?

A. To be determined by the governor and the CDC (Center of Disease Control).
3. Q. Is HCCS on track to open in September?



A. Yes.

4. Q. When will families be notified of HCCS's plan to open?

A. New York State has required all schools to publish their reopening plans by July 31st.

5. Q. What will be the school schedule?

A. Please see the reopening plan.

a. Hours? Please see the reopening plan, page 20.

b. Full days or half days? Full days.

6. Q. How are you going to assign the choice of learning method?

A. Parent survey results determined how the learning model was selected.

7. Q. What will be the average number of students per class?

A. Average classroom size: 10-12 students; larger classrooms: 12-14 students.

8. Q. Will there be mandatory COVID-19 testing for everyone entering the building before returning to school?

A. No.

9. Q. How will the school handle the scheduling of those subjects that need in class learning?

A. All subjects will be taught remotely as well as in person.

10. Q. Would the parents be able to come see the changes that are made in school and where their children would be?

A. No. HCCS will share pictures and videos on their social media and website.

11. Q. Do the kids stay in one classroom all day?

A. Students will stay in one classroom for the majority of the day.

12. Q. Will the school be able to assist with child care?

A. No.



13.Q. Will the children engage in physical activity or get fresh air?

A. Yes.

14.Q. If we choose to homeschool our student this year, can he/she return to HCCS next year?

A. Yes.

15.Q. I am currently pregnant, due in December. If my children need accommodations in the future for any change of schedule, is that possible?

A. Yes.

16.Q. How will students be monitored at lunch – physical distancing, face coverings, cleanliness, etc.? A. The majority of our students will remain in their classrooms for lunch. If they are scheduled to eat in the cafeteria, there will be supervision. Students will sit 6 feet apart to maintain physical distancing and will remove their face coverings to eat. The cafeteria will be cleaned, disinfected, and sanitized throughout the day.

17.Q. Will siblings/families be given the same schedule as far as days reporting to school?

A. Yes.

18.Q. What will happen with Pre-K students?

A. Same applies to Pre-K – Hybrid and remote schedules are both available. The classroom will accommodate 12-15 students in person.

Safety Procedures

1. Q. Will student/faculty temperatures be taken upon entering?

A. Yes, via our thermal camera.

2. Q. Will temperatures be taken throughout the day?

A. Only if the student or a staff member shows symptoms of COVID-19.

3. Q. Will everyone in the building wear face coverings?

A. Yes.



4. Q. How will the school ensure that children wear face coverings the entire school day?

A. See reopening plan, pages 11-12.

Q. If children are physical distancing, do they need to wear face coverings?

A. No, as long as the CDC physical distancing guidelines are followed.

5. Q. Will there be more than one healthcare professional on school grounds daily?

A. Only one. Our Department of Health Nurse will be on site every day.

6. Q. If students get sick during the school day and a parent can't come and get them, what procedures are in place?

A. The student will be asked to wait in a health exclusion room with adult supervision.

7. Q. If a child, family member or even a teacher of a child tests positive, what will happen then?

A. See reopening plan, pages 9-10.

Sanitizing/Cleaning Protocols

1. Q. Will there be daily cleaning?

A. Yes. We have also contracted with an outside company for deep cleaning after hours.

2. Q. How will you sanitize? And how often?

A. We will clean and sanitize throughout the day. Please see reopening plan, page 12.

3. Q. Will there be HEPA air purifiers in each class?

A. We have updated our system with MERV 13 filters.

Instruction

In person Full time Learning

1. Q. Would the same teacher be responsible for remote and in person teaching or would students have two different teachers if 5 full days are not available?

A. Same teacher.



2. Q. When can we expect our child to be able to attend 5 days a week? I feel it is imperative for them to be in school full time as they are lacking that hands-on learning with remote learning. I do not agree with hybrid at all.

A. Our school will reopen using the Hybrid model. See reopening plan schedule, pages 7-8.
3. Q. If we pick in-person classes and cases spike or situations change, will we have the option to change to remote instruction?

A. Yes.
4. Q. What will the sanitizing spray machine be used for?

A. To sanitize the building throughout the day.
5. Q. Will teachers rotate?

A. Classroom teachers will not rotate. Specialty teachers will rotate.
6. Q. Who will be giving remote instruction while a teacher is doing in school teaching?

A. We will be livestreaming with a web cam into the classroom. All students who are working remotely will be able to join live classroom instruction by their teacher.
7. Q. Will students have state tests during 2020-2021 regardless of learning option?

A. To be determined.
8. Q. Will students wear uniforms?

A. Yes.

Hybrid Learning

1. Q. If there is a hybrid schedule, will both children be in school on the same days being in separate grades?

A. Yes.

Q. Are alternating weeks no longer an option?

A. Not an option.



2. Q. If there is hybrid learning can I keep all three of my children on the same schedule?

A. Yes.

3. Q. What will the children do on the days they do not go to school? Will the teachers do video teaching? What if the children need any type of tutoring?

A. We will be livestreaming via a web cam into the classroom. All students who are working remotely will be able to join live classroom instruction by their teacher. B. If your child needs tutoring please call or email the principal. HCCS-PS: NCaban@hccs-nys.org and HCCS-SI CKakleas@hccs-nys.org

4. Q. Will teaching instruction be live?

A. Yes.

5. Q. If the school has a hybrid schedule, would we be have the option to choose either the Tuesday/Thursday or Monday/Wednesday/Friday schedule?

A. There will be two cohorts. We will try to accommodate you as best we can with the schedule we have in place.

6. Q. How will students receive IEP sessions, PT, and/or Speech and Counseling as mandated?

A. The students will receive their mandated services in person or remote.

7. Q. Are school supplies needed for hybrid learning?

A. Yes. We will send the supply list once it is finalized.

Remote

1. Q. Would remote learning continue to have group lessons with the teacher?

A. We will be livestreaming via a web cam into the classroom. All students who are working remotely will be able to join live classroom instruction by their teacher.

2. Q. Will instruction be live?

A. Yes.



3. Q. Can families have the flexibility to choose remote even if you do end up opening in September?

A. Yes.

4. Q. How will students receive IEP sessions, PT, Speech and Counseling as mandated?

A. The students will receive their mandated services in person or remote.

5. Q. Are school supplies needed for remote learning?

A. Yes.

Air Conditioning

1. Q. Will AC be added to classrooms?

A. We are working as quickly as possible towards our goal of installing AC in our entire Park Slope school building. It is our priority and we aim to make it happen. For now, we have purchased portable Lasko towers for all our classrooms with no air conditioning. This response has been updated please see below:

August 14, 2020 Town Hall Update in response to the AC's: While we understand it may be uncomfortable for our students and staff to be in non-air-conditioned classrooms, after reviewing our finalized reopening plan, our legal advised against and do not recommend using Lasko fans (or other similar fans) or portable air conditioning units such as the Frigidaire example. The issue here is the fact that these fans and AC units will end up circulating the indoor air around the classrooms without proper ventilation and/or filtration. We will continue to update our Park Slope families regarding the AC project.

2. Q. What has the school put in place to keep children comfortable during the warmer months with face coverings on?



A. We have purchased portable Lasko towers for all our classrooms. Additionally, the students will be adhering to the 6 feet CDC physical distancing guidelines, therefore, the students may remove their face coverings while in the classroom. This response has been updated please see below:

August 14, 2020 Town Hall Update: Classroom doors and windows will remain open to circulate the air and the children will have masks breaks throughout the day. The portable Lasko fans will not be used. While we understand it may be uncomfortable for our students and staff to be in non-air-conditioned classrooms, after reviewing our finalized reopening plan, our legal advised against and do not recommend using Lasko fans (or other similar fans) or portable air conditioning units such as the Frigidaire example. The issue here is the fact that these fans and AC units will end up circulating the indoor air around the classrooms without proper ventilation and/or filtration. We will continue to update our Park Slope families regarding the AC project.

Essential Workers

1. Q. I'm an essential worker, I've continued working since the closing in March. If the children have to return to Remote Learning, is there anything in place for essential working parents?

A. Yes, we will try to accommodate you as best as we can.

Transportation

1. Q. Will you expand school bus pick up around Brooklyn?

A. No.

2. Q. Will buses be sanitized?

A. According to the New York State guidelines, buses will be sanitized. Further details are to be determined by the Office of Pupil Transportation.

3. Q. Will someone be onboard to monitor the students daily?

A. No.



4. Q. For older students who take public transportation to school, what will be their protocol on entering the building?

A. As with all students, their temperature will be taken once entering the building through our thermal camera. They will be asked to wash their hands before entering the classroom and adhere to the physical distancing guidelines.